



CCSBT-EC/1910/05

DRAFT REVISED 2019 BUDGET

Purpose

To agree a revised budget for 2019.

Discussion

A draft revised budget for 2019 is provided at **Attachment A**. The revision incorporates actual income and expenditure as at 8 September 2019 together with forecast income and expenditure for the remainder of the year.

All Members have paid their 2019 contributions to the CCSBT in full. The following assumptions have been made with respect to the income and expenditure in the draft revised budget.

Income:

- It has been assumed that South Africa will pay its outstanding amount for CDS tags (\$5,760.68) prior to CCSBT 26.

Expenditure:

- A further saving of about \$100,000 is possible if the Australian Government is able to revise its regulations relating to the CCSBT¹ to fully exempt the CCSBT from the Australian Goods and Services Tax (GST). It is not yet known when the revised regulations will be finalised and approved, so this potential saving has not been incorporated in the revised budget.

Given the above assumptions, the forecast final income and expenditure for 2019 is provided at **Attachment A**.

The variations in income for 2019 from that approved by CCSBT 25 were:

- A reduction of \$83,403 in planned withdrawals from accumulated savings²;
- Improved returns on investments of \$18,726;
- Increased returns of \$13,866 from the Staff Assessment Levy³.

Expenditure for 2019 is forecast to total \$3,034,665, which is a 1.6% decrease on the amount of \$3,085,476 approved for 2019. Savings are forecast across six of the seven expenditure areas of the budget. The forecast expenditure for 2019 is about \$11,000 lower than forecast in Circular #2019/051. This is mainly due to the Secretariat not needing to use external translation services for CC 14 and CCSBT 26 meeting documents.

¹ Commission for the Conservation of Southern Bluefin Tuna (Privileges and Immunities) Regulations 1996.

² The reduction in withdrawals was due to reduced expenditure and increased returns on investments.

³ The Staff Assessment Levy appears on both the income and expenditure side of the budget, so it has no net effect.

The single expenditure section in which expenditure was higher than budgeted is Secretariat Costs. The major reason for this increase was a 4.4% increase in net remuneration to Professional Staff (effective 1 February 2019) due to the United Nations' Post Adjustment classification review for Australia⁴. This increase impacted on the line items of: Secretariat staff costs; Staff Assessment Levy; Employer Social Security; Workers Compensation insurance; and the Staff Liability Fund. The effect of the increase on the Staff Liability Fund had the greatest impact on the budget because for the Staff Liability Fund, the increase applies to the hours all staff had accumulated⁵ since they commenced work with the Secretariat. The remaining increase in Secretariat costs is due to one of the two part-time administration officers taking Annual Leave and then Maternity Leave starting 9 September 2019, and the need to fill that position.

The indicative budget for 2020 considered by CCSBT 25 assumed that there would be a \$50,000 saving from 2019 that could be carried forward to 2020. Taking income into account, more than this amount was achieved as indicated by the \$83,403 reduction in the planned withdrawal from savings.

The Extended Commission is invited to consider the forecast final income and expenditure in **Attachment A** for the revised budget for 2019.

Prepared by the Secretariat

⁴ The United Nations conducts Post Adjustment reviews on a regular basis and net remuneration can either increase or decrease at these times. For example, in 2012, the net remuneration for Secretariat Professional Staff decreased by slightly over 6%.

⁵ All staff accrue hours of service towards a Separation Payment at the end of service. In addition, non-Australian citizens/residents recruited from overseas also accrue weeks of service towards a final Repatriation Allowance.

GENERAL BUDGET - 2019

INCOME	2019 APPROVED BUDGET	Forecast Final Income	% Variation
Contributions from Members	\$2,706,677	\$2,706,677	0.0%
Japan	\$775,328	\$775,328	
Australia	\$775,328	\$775,328	
New Zealand	\$220,446	\$220,446	
Korea	\$237,098	\$237,098	
Fishing Entity of Taiwan	\$237,098	\$237,098	
Indonesia	\$210,984	\$210,984	
European Union	\$102,690	\$102,690	
South Africa	\$147,705	\$147,705	
Staff Assessment Levy	\$111,800	\$125,666	12.4%
Carryover from previous year	\$137,999	\$137,999	0.0%
Withdrawal from savings	\$100,000	16,597	-83.4%
Interest on investments¹	\$29,000	\$47,726	64.6%
TOTAL GROSS INCOME	\$3,085,476	\$3,034,665	-1.6%

¹ Interest on investments does not include interest earned from the staff liability fund (which is estimated to be \$4,218 in 2019).

EXPENDITURE	2019 APPROVED BUDGET	2019 Expenditure to date	<i>Forecast Remaining Expenditure¹</i>	Forecast Final Expenditure	% variation
ANNUAL MEETINGS - (EC/CC)	\$208,500	\$90,192	\$89,100	\$179,292	-14.0
Independent chairs	62,100	23,284	33,800	57,084	-8.1
Interpretation costs	84,200	34,796	44,200	78,996	-6.2
Hire of venue & catering ²	0	0	0	0	-
Hire of equipment ²	0	0	0	0	-
Translation/of meeting documents	10,000	0	0	0	-100.0
Secretariat expenses	52,200	32,112	11,100	43,212	-17.2
EXTENDED SCIENTIFIC COMMITTEE	\$238,400	\$111,677	\$85,500	\$197,177	-17.3
Interpretation costs	76,300	30,813	36,700	67,513	-11.5
Hire of venue & catering ²	0	0	0	0	-
Hire of equipment ²	0	0	0	0	-
Hire of consultants - Chairs and Advisory Panel	124,200	54,366	48,400	102,766	-17.3
Translation of meeting documents	1,000	0	0	0	-100.0
Secretariat expenses	36,900	26,498	400	26,898	-27.1
SUB-COMMITTEE MEETINGS	\$201,326	\$135,946	\$18,900	\$154,846	-23.1
Ecologically Related Species WG Meeting	98,300	70,236	0	70,236	-28.5
OMMP Technical Meeting (5 day, intersessional)	79,600	62,307	0	62,307	-21.7
OMMP Technical Meeting (1 day, prior to ESC) ²	14,800	2,566	11,200	13,766	-7.0
Technical CC WG Meeting (1 day, prior to CC) ²	8,626	837	7,700	8,537	-1.0
SCIENCE PROGRAM	\$1,068,500	\$485,605	\$582,300	\$1,067,905	-0.1
Intersessional OM/MP Maintenance & Development	9,800	445	8,600	9,045	-7.7
Tagging program coordination	1,000	0	1,000	1,000	0.0
Long-Term Gene Tagging Project ³	770,000	374,000	396,000	770,000	0.0
Close-kin sampling, DNA extraction & sequencing ³	80,300	40,150	40,150	80,300	0.0
Close-kin identification & exchange (POP & HSP) ³	46,700	23,320	23,320	46,640	-0.1
Sampling and aging of Indonesian otoliths	55,700	27,830	27,830	55,660	-0.1
Maturity study	55,000	0	55,000	55,000	0.0
Develop methodology for analysis of farm & market data	50,000	19,860	30,400	50,260	0.5
SPECIAL PROJECTS	\$68,450	\$34,409	\$29,446	\$63,855	-6.7
Assistance to Developing States	4,700	0	0	0	-100.0
TCN Participation	6,900	7,005	0	7,005	1.5
Ad-Hoc AIS Analysis	20,000	9,969	10,031	20,000	0.0
Database upgrade and on-line data submission/access	36,850	17,435	19,415	36,850	0.0
SECRETARIAT COSTS	\$1,127,000	\$787,117	\$413,200	\$1,200,317	6.5
Secretariat staff costs	743,000	487,824	282,600	770,424	3.7
Staff assessment levy	111,800	80,766	44,900	125,666	12.4
Employer social security	143,800	95,802	55,100	150,902	4.9
Insurance -worker's comp/travel/contents	14,200	11,283	3,500	14,783	4.1
Travel/transport	30,700	5,181	5,300	10,481	-65.9
Translation of meeting reports	18,000	0	18,000	18,000	0.0
Training	2,000	498	1,500	1,998	-0.1
Home leave allowance	1,700	0	1,700	1,700	0.0
Other employment expenses	2,300	1,669	600	2,269	-1.3
Staff liability fund (accumulating)	59,500	104,094	0	104,094	74.9

OFFICE MANAGEMENT COSTS	\$173,300	\$122,273	\$49,000	\$171,273	-1.2
Office lease and storage	71,400	53,380	18,200	71,580	0.3
Office costs	84,000	63,269	17,400	80,669	-4.0
Provision for new/replacement assets	11,000	2,071	10,800	12,871	17.0
Telephone/communications	6,900	3,553	2,600	6,153	-10.8
TOTAL GROSS EXPENDITURE	\$3,085,476	\$1,767,219	\$1,267,446	\$3,034,665	-1.6

¹ Most of these estimates are rounded up to the nearest \$100.

² South Africa is paying the venue and associated costs (equipment, catering) of this meeting in 2019.

³ CSIRO is providing an in-kind contribution to these projects.